

AuctionZip Quick Guidelines

AuctionZip.com is the leading website to help buyers find live auctions to attend, and help auctioneers promote sales to a large local and online audience. In an effort to maintain our website as a valuable resource for locating upcoming auctions, our team has developed these quick guidelines for your convenience. They do not modify the following site Terms of Use, which we encourage you to review carefully:

- <https://www.auctionzip.com/agreements/terms.html>
- https://www.auctionzip.com/tos_auc/

If you have any questions or concerns, please contact us at auctions@auctionzip.com or (617) 746-9800. Thank you for listing your auctions with AuctionZip.com!

1. One listing per day per auction.
2. All auction listings are subject for a \$20 fee to be paid by credit or debit card at the time of publishing.
 - a. Auctioneers may publish multi-day listings, but each day will be treated as its own individual listing and will be subject to the \$20 fee.
 - b. The auction date may be changed up to two times within the 90 day window following the publish date. Any listings with more than two date changes, or that are moved to a date outside the 90 day window, will revert to an unpublished state and subject to the \$20 fee.
 - c. Listings with the date as "TBD" must be edited within 90 days, or they will revert to an unpublished state and subject to the \$20 fee.
3. No refunds will be granted for published listings.
4. Hyperlinks within auction listings are not permitted. We do support linking to your auction company's website from the auctioneer profile page, and that link is included at the top of each listing as well.
5. Only public auction events managed by professional auctioneers may be listed on AuctionZip.com. Unsupported events include, but are not limited to: Estate Sale, Tag Sale, Garage Sale, Yard Sale, Flea Market, Swap Meet, Silent Auction, Bid Board, EBay, or Informational Listings.
6. Accounts must have a valid company name, contact name, phone number, and email address. However, the email address can be hidden from the general public.
7. All users and auction listings must be in compliance with applicable laws including Auctioneer License and Business License.
8. Online-only auctions may only have one listing which must be dated the final day of the sale.
9. Storage auctions should include all units per day per location in a single listing.
10. Promoted images, such as advertising, cover lots or preview photos, should not contain content which may be considered offensive such as: Nazi-, Ku Klux Klan-, or hate organization-related; racially or ethnically offensive; violence-, violent felon-, disaster-, or human tragedy-related.
11. Failure to comply with these guidelines or site Terms of Use may result in account suspension.